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**Meeting Minutes**

**Dec. 14, 2015**

1. Mission statement review—our role, goals, priorities
	1. No action – good as is
2. Increasing membership and participation, ? membership campaign
	1. No action – ideas covered on how to get more people active, but we won’t pursue them until we have a clear need for new volunteers. A call to action will be our cue to revisit.
3. Web site—update, analytics, ? change to .org—Dennis and Ron
	1. Not much traffic right now.
	2. Action – Dennis to follow-up on the possibility of switching to a .org domain
4. Review of scavenger hunt—Dennis
	1. Will look to warmer dates for next year, but consensus is to continue as a means to get more people out on the roads.
5. Review of Oct. and Dec. Bike Advisory Committee meetings
	1. Action: Dennis to follow-up with Anna on ideas to see if Parks and Rec could be an opportunity to pursue education
	2. Discussed participating in a meeting with Kiwanis, BikeWalk CT and the BAG to scope out a possible Tour of Glastonbury ride.
6. United Bank grant publicity—Ron
	1. Not covered
7. Smith trail count and survey—Ron
	1. Not covered
8. Helmet donation Jan. 27—Jeff (vote needed)
	1. Approval for up to 35 helmets at $25/each
	2. Action: Jeff to follow-up with Citizen for publicity
	3. Additional notes:
		1. We are working with Youth and Family Services to donate to children at Welles Village
		2. Bicycles East is providing the helmets to us at cost and that a bike safety program will be included.
9. Meeting with Jim Hallas—Dan
	1. Not covered, and will not be taken up at future meetings
10. Portland connection—Dan
	1. Action: Dan to follow-up to see if Portland Complete Streets representative can attend next meeting or June meeting.
11. Cycling without Age—Ron—preview for March meeting with guest Treasurer’s report—Ron
	1. Action: Ron to request a representative to attend our June or March meeting to give an overview
12. Treasurer’s report—Ron
	1. Ron covered what was in his email
13. Meeting date, time, room reservation
	1. Action: Dennis to follow-up with Eileen to learn how reservations were previously set
14. General:
	1. $113 approved for LAB liability insurance
		1. Action: Dan to follow-up
	2. $100 approved for Alliance of Bicyclists annual membership
		1. Action: Ron to follow-up
	3. New member in attendance
		1. Name is Harry Truitt hvtruitt@ymail.com